

**Disclaimer:**

It is imperative that students and/or parents understand the junior operators' laws, the licensing process and the fees.

Policy:

It is our policy to provide driver education in accordance with the rules and regulations set forth by the Registry of Motor Vehicles, and it is our goal to provide you with professional service. Please call us if you have any questions, concerns, or comments.

DRIVER EDUCATION CERTIFICATE PROGRAM:

The objectives of the driver education program are to teach students the rules and regulations and how to operate a vehicle safely.

Benefits:

There are three primary benefits of the driver education program:

- 1) Students will learn how to be a safe driver,
- 2) Students may be eligible for a discount on their auto insurance and,
- 3) Students are eligible for a driver's license at 16 and a half, instead of waiting until they turn 18.

Curriculum Requirements:

*Classroom: (30 hours of classroom instruction)

*On the Road: 18 hours (12 hours of driving behind the wheel, 6 hours of observation)

*Parent class: 2 hour class completed by a parent or guardian.

Disclosures:

In addition to the aforementioned requirements for the driver education program, the registry of motor vehicles mandates the following: *students must be at least 15 and 9 months old to start the program

*students must complete the program in a 2 year time frame

*students must pass a 50 question final exam.

Expectations:

Students must conduct themselves in a manner conducive to the educational process.

Classroom:

Students must complete 30 hours of classes. In the event of an absence, make up classes are available at no additional charge.

Students can make up a missed class in the next series of classes. However, students must be careful to make up the specific class that was missed. The Registry of Motor Vehicles will not accept any absences or excessive tardiness. The fee for the classroom portion is \$300.

On the Road:

Students must complete a minimum of 18 hours on the road, which consists of 12 hours of actual driving and 6 hours of observing another student. Normally, students take 12 lessons that are each an hour and a half long which fulfills the requirement. The registry prohibits students from having more than 2 hours of behind the wheel per day or having a behind the wheel lesson and classroom lesson on the same day. Most students set up 1 lesson at a time but you may set up as many as 4 at a time. During the school year, most students make arrangements to be picked up at school and then dropped off at home. On weekends and over summer vacation, most students make arrangements to be picked up and dropped off at home. Please don't hesitate to call us for special arrangements; as we try to accommodate our student's busy schedules. As stated, lessons are normally an hour and a half long but sometimes just an hour and occasionally two hours, so, students should plan accordingly. In addition, students must have their learners permit and their payment at the time of their lesson. The fee for the On the Road portion is: \$50 per lesson.

Parent Class:

The Registry requires that students under 18 must have a parent take the "Parent Class". The purpose of the class is to ensure that parents of minors are well informed of the junior operator licensing laws, fines and penalties. There is a \$20 fee for the parent class for which parents will receive a certificate that is valid for 5 years.

Driver's Education Certificate:

After completing the curriculum requirements, students are eligible to apply for a Driver Education Certificate. As mentioned earlier, students may be eligible for a discount on their auto insurance. The registry no longer issues formal certificates, they are now held online. There is a \$25 fee for a driver education certificate (the Registry charges \$15 and we charge a \$10 fee for processing the driver education certificate request form.).

Road Test and Licensing Policies, and Procedures:

The Registry's policy is that once the driver education certificate has been processed or has been posted online, students or parents may set up a road test. The normal Registry procedure is for students, parents, or driving schools to use the Registry's website:

www.mass.gov/massdot. However, you may choose to call the Registry's call center directly to see if the certificate has been processed and posted, schedule a road test and pre-pay for the road test and licensing fee all with one phone call. The Registry's main number is: [857-368-8000](tel:857-368-8000).

Road Test and Licensing Fees:

The Registry charges a \$35 fee for each road test pass or fail. They will charge a \$35 fee also for a test that you scheduled but did not take or that you cancelled less than 72 hours in advance. If a student fails the test, they may follow the normal procedure to schedule another test. The Registry only allows you to take the test 5 times.

Upon passing the test and if you have prepaid the licensing fees, the state examiner will sign and stamp the permit and it becomes a

temporary license and the official license will be mailed to your home in approximately 2 weeks. If you did not prepay, it remains a permit and you have 30 days to visit a registry to pay the fees. The registry charges \$50 for a driver's license.

Road test sponsorship:

We can be your sponsor for your road test exam. Our Road Test service includes scheduling the test for you, processing the application form and the use of one of our vehicles on the test. Our fee for road test sponsorship is \$120.

Services and Fees:

In the event of a transfer to another school or lose a document, there is a \$25 fee for a letter of completion. Fees for classes, driving lessons, and road tests are due on or before the time of the appointment.

Appointments, Cancellations & Missed Appointments:

All of our services are by appointment only; please call or text us at [617-771-1020](tel:617-771-1020) to schedule or cancel an appointment. Please notify us by 5:00 pm on the day before to cancel an appointment. Missed appointments and cancellations made after 5:00 pm will be subject to \$20 fee. **Refund Policy:**

Fees paid for services rendered, regardless of the outcome, are non-refundable.

I, _____, read, understand and agree to the terms of this contract
[Printed name of Parent/guardian]

_____. Date: _____ [Signature of
Parent/guardian]